San Jose Fire Department

Community Outreach/Public Education REQUEST Form

170 W. San Carlos Street, San Jose, CA 95113-2005
Phone: 408-277-2878 Fax: 408-286-0295 Email: pubed@sanjoseca.gov

For Requestor Use:

ATTENTION: **Graciela Corral**
(Please circle one)

Contact Name:_____ **Today's Date**:_____

Name of Organization:_____

Type of Organization:
o Elementary School o Middle School o High School o Senior Center/Facility
o Senior Organization o Business o Community Org. o Religious Org.
o Other:_____

Mailing Address: _____

Office #:_____ **Home #:**_____ **Cell #**:_____

Email Address (please print legibly):_____

Type of Program Requested:
o Fire Safety Presentation o Educational Material o Earthquake Preparedness
o Senior Fire Safety Presentation o Fire Station Tour o Shark Engine (Mayor/Council Events Only)
o Other:_____

Type of Event:
o School Festival o Health & Safety/Resource Fair o Neighborhood Festival/Block Party
o Church Festival o CSJ Council/Mayor Event o Community Awareness
o Other:_____

If CSJ Council Event: _____ _____
Council Name and District Timeframe they will attend event

Specific Date of Event* (select 1st, 2nd, and 3rd choice):_____
Please only provide THREE dates. Requests that say "any date " or "sometime between x week" will not be honored. Thank you.

Specific Time of Event* (or possible times):_____
*Please make every effort to ensure your proposed dates and times are correct. If a program is scheduled and the dates and/or times you have submitted are incorrect (due to error) your request may be postponed 2 months.

Street Address of Event:_____ **City**:_____ **Zip**:_____

Number of People:_____ **Age Group**:_____ **Language Needs**:_____
If a school, number of Teachers:_____ (We will try our best to accommodate your event, but it may NOT be possible)

Event Details/Comments:_____

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Please Note: All requests must be submitted at least 21 days in advance to the event date. Thank you.